

Environment Professional: Industrial Air Pollution

Job Description

29 November 2023 | New Delhi

At CII's 'Cleaner Air Better Life' (CII CABL) Initiative, we are looking for a young professional with minimum 3-4 years of experience to support its national & private-sector Forum to build capacity and support other businesses for clean air action. The Forum is consisted of both large businesses from emission intensive as well as affected industrial subsectors; as well as changemakers or disruptors who are developing various clean & green economy solutions.

You can read more about CII's Cleaner Air Better Life Initiative at-
<https://sustainabledevelopment.in/alliances/cleaner-air-better-life>

Number of Vacancies: 1

Location: New Delhi

Key responsibilities:

- Support the team engaging existing and prospective members at 'India CEO Forum for Clean Air' at periodic meetings and deliberations to champion clean air across industrial subsectors. Do so by closely coordinating engagement plan for key business leaders and sectoral experts at the Forum and its working groups.
- Build and sustain relationship with various concerned verticals (examples include- CEO Office, HR head, CSO, CSR head, Communication head etc.) at member companies to get required support for collaborative interventions from private sector on ground. Also, work in tandem with members to amplify CII/Forum's clean air campaigns.
- Help the team design and execute workshops for training needs to address emissions from specific sources of air pollution, especially for MSMEs who need handholding. Also, design and implement dedicated campaigns, at national and sub-national levels, to sensitise wider industries on impacts of air pollution and build traction for clean air movement.
- Target and reach out to large businesses from emission intensive sectors and those developing innovative and new solutions with the goal to align private sector efforts for clean air. Further liaise with relevant sectoral committees and associations to build traction on Forum's work.
- Track and map various policy/regulatory instruments and reporting frameworks focused on air quality to prepare guidance material for industries & MSMEs. Also, track other relevant programmes/initiatives undertaken by agencies working on air pollution for benefit of all members.
- Evacuate and align proposals from start-ups, foundations, and changemakers in general, focused on addressing sources of air pollution at their sources, for potential partnerships with CII CABL and support from top decisionmakers at Forum.
- Build and track impacts of Forum by liaising with Forum members & other industries; and eliciting required inputs via interviews, workshops, questionnaires, bilateral consultations, Working Group meetings etc.
- Coordinate with partners and external agencies working on air pollution to identify or create opportunities for Forum members to engage at external events such as- national/international conferences.
- Periodically update key databases and information such as- members database, programme brochures/webpages, project management reports etc.

Job requirements:

- Exhibit minimum of 3-4 years of professional experience involving extensive engagement and coordination with various stakeholders such as- businesses, government agencies, and foundations/NGOs etc.
- Candidates with educational backgrounds in environment engineering, science/engineering, or other relevant fields will be preferred.
- Strong communication and interpersonal skills are prerequisites for this role. The candidate should be able to effectively communicate with diverse stakeholders, both in writing and verbally
- Demonstrated ability to manage multiple stakeholders or clients is essential. The candidate should be organized, capable of planning and executing engagement strategies, and ensuring that the objectives of clean air initiatives are met.
- While not mandatory, familiarity with air pollution mitigation projects in either implementation or research settings is strongly preferred. This knowledge will help the candidate understand the technical aspects of clean air solutions and facilitate effective communication with experts in the field.
- The candidate should be a good team player, capable of coordinating tasks across the team and working collaboratively to achieve common clean air objectives. The ability to work effectively with colleagues, industry leaders, and external agencies is vital.
- Proficiency in maintaining contact databases of corporate members and other stakeholders from various sectors, including government, civil society, and academia, is required. This skill ensures effective communication and engagement.
- Excellent oral and written communication skills in both English and Hindi are essential for effective communication with diverse stakeholders. Proficiency in other regional languages, depending on the location of the role, may be advantageous.
- The candidate should be adaptable and willing to learn and acquire new skills as required by the job. Additionally, they should be open to incorporating feedback constructively to improve performance.

Position: 1 Full-time resource person (Associate Counsellor -or- Executive) in New Delhi

Salary: Commensurate with educational background and professional experience.

Instructions to apply-

- Write to cabl@cii.in with email titled as- Job Application: IAP: your full name.
- Latest updated curriculum vitae not exceeding 'one-page'.
- A cover letter in the email itself and limited to 400 words. Do not attach any documents as they will not be considered for cover letter.
- Clearly state in cover letter-
 - your primary motivation to apply for this job
 - your past experience with some of the aforementioned and relevant responsibilities
 - Justify why you are a good fit with requirements stipulated above.
- Most importantly, please label your subject line as "Job Application: your full name".
- Please note that applications not adhering to above instructions will not be considered.
